

**The Downtown Development Authority
Board of Directors Meeting
Friday, March 18th, 2011
8:30 a.m.
Agenda**

ROLL CALL

1. Tadd Schwartz, Schwartz Media Strategies – Annual Report
2. APPROVAL OF MINUTES~ (*February, 2011*)
3. FINANCIAL REPORT ~ *as of February, 2011*
4. EXECUTIVE DIRECTOR REPORT
5. COMMITTEE(S) REPORT
 - A. Program Committee(s)
 - i. Marketing & Communications Program Committee – Nitin Motwani
 - ii. Service Delivery Program Committee – José Goyanes
 - iii. Urban Design, Transportation & CIP Program Committee – Jerome Hollo
 - iv. Economic Development & Technology Program Committee – Hank Klein
6. LEGISLATIVE ITEM(S) [Note: All legislative items are recommended by the Executive Director]
 - A. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIAMI DOWNTOWN DEVELOPMENT AUTHORITY (“DDA”) OF THE CITY OF MIAMI, FLORIDA, BY A FOURTH-FIFTHS (4/5THS) AFFIRMATIVE VOTE, AFTER AN ADVERTISED PUBLIC HEARING, AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH DOWNTOWN MIAMI PARTNERSHIP, INC IN SUBSTANTIALLY THE ATTACHED FORM AS A SOLE-SOURCE CONTRACTOR TO PROVIDE PERSONNEL AND SERVICES IN AN AMOUNT NOT TO EXCEED SIXTY-FIVE THOUSAND DOLLARS (\$65,000.00) PER 12-MONTH PERIOD WITH A CONTRACT TERM ENDING SEPTEMBER 30TH, 2011; THE EXECUTIVE DIRECTOR IS FURTHER AUTHORIZED TO NEGOTIATE AND EXECUTE OPTIONAL ONE-YEAR AGREEMENT RENEWALS, SUBJECT TO CITY ATTORNEY APPROVAL, GRANT FUNDING AVAILABILITY, AND DDA BUDGET APPROVAL.
(Deferred from February 2011 Board for lack of Quorum)
 - B. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIAMI DOWNTOWN DEVELOPMENT AUTHORITY (“DDA”) OF THE CITY OF MIAMI, FLORIDA ACCEPTING THE EXECUTIVE DIRECTOR’S RECOMMENDATION OF CONVENTIONS, SPORTS, AND LEISURE INTERNATIONAL (“CSL”) AS THE MOST QUALIFIED FIRM TO PROVIDE A DOWNTOWN MIAMI CONFERENCE CENTER MARKET ANALYSIS IN RESPONSE TO THE REQUEST FOR QUALIFICATIONS (“RFQ”) NO. 11-01; AND FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH CSL FOR SAID SERVICES, IN AN AMOUNT NOT TO EXCEED FIFTY-THREE THOUSAND AND FIVE HUNDRED DOLLARS (\$53,500), PLUS EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$8,500) IN APPROVED REIMBURSABLE EXPENSES AND ADDITIONAL SERVICES AS NEEDED, SUBJECT TO CITY ATTORNEY APPROVAL.
7. OTHER BUSINESS

ADJOURNMENT